

## Memo

To: Parish Council

From: Fr. O'Brien

Re: Meeting, November 13, 2017

The next meeting of the Pastoral Council will be on November 13, 2017 at 7pm in the meeting room in Church (classroom 2).

## Agenda

Prayer:

- A. Stewardship program
  - 1. Overview and History
  - 2. Proposal for Investment Income Tithe
  
- B. Church Attendance
  - 1. October Count Past and Present
  - 2. Discussion of Implications and concerns
  
- C. Parish Mission December 9 – 14
  - 1. Themes
  - 2. Promotions and Publicity
  
- D. Christmas Plans
  - 1. Hand out
  - 2. Involvement of Greeters and Ushers
  
- E. Updates
  - 1. ChristLife
  - 2. Immaculata Awards
  
- F. Pastors Report
  
- G. Questions, concerns and suggestions.

Meeting Schedule: 1/15/18, 3/19/18 & 5/21/18

## **Pope John XXIII Pastoral Council Minutes for November 13, 2017 Meeting**

In Attendance: Msgr. James O'Brien, Deacon Ralph Jahnige, Tom Collins, Joe DeMar, Elizabeth Fallon, Don Mac Laughlin, Paula Picciotto, Denise Pudney, Marty Quinn, Dawn Marie Rau, Gail Rau, Randy Steffen, Amy Stevens, Michael Zaccaria

Excused: Jean Cole, Larry Messina, Frank Sylvester

### Topic A: Stewardship Program

In 2011, the Stewardship Program was made formal by budgeting monies (\$20,000 per year) to support and help those in need (individuals, agencies, etc.). The Stewardship Committee was formed to answer requests for support. Msgr O'Brien reviews individual emergency situations to ensure confidentiality. Types of emergency situations that are funded are: Rent and/or National Grid assistance which is intended to bridge the gap for individuals to get back on their feet.

Msgr O'Brien distributed the Stewardship Report (attached), and the report was reviewed and discussed.

Msgr O'Brien proposed to tith 10% of investment income each month to Joseph's House. Investment Income from 7/1/17 – 9/30/17, was \$17,000; and the Investment Income from 7/1/16 – 6/30/17 was \$40,000. This income is typically not budgeted for, because the Finance Committee does not plan on receiving these funds on a regular basis. We discussed changing the beneficiary agency on an annual basis to "spread the wealth". The Council agreed with Msgr O'Brien's proposal, and it will be addressed with the Stewardship Committee and the Finance Committee.

### Topic B: Church Attendance

The Diocese requests that each church counts the number of parishioners in the pews every October. At PJXXIII, the Ushers count the Adults/Children that do not attend Children's Liturgy of the Word, and Elizabeth Fallon provides the Ushers the number of children that attended their Liturgy of the Word at each Mass. Due to the method of counting, the accuracy is suspect. Some causes of lower attendance are: SU games, good weather, and the inaccuracy of the Usher's count.

### Topic C: Parish Mission

This year's Parish Mission will be held on December 9<sup>th</sup> – December 14<sup>th</sup>. Fr. Simeon Gallagher will be the Homilist for the weekend Masses, Daily Masses, and Evening Conferences. Fr. Gallagher will be doing a mission at St. Joseph's at the same time, therefore our Travel Expenses are expected to be half of what they normally would be, due to cost sharing between us and St. Joseph's.

This Mission is being promoted as an Adult Only Parish Mission. Fr. Gallagher has requested not to have the Faith Formation classes (at any level) involved, and has requested that Adults are the only attendants at the Evening Conferences. A letter will be going out to all Parishioners, posters are being made to distribute to other local parishes, particularly Christ the King.

#### Topic D: Christmas Plans

The Liturgy Committee will be working on a handout to use as a Marketing Tool to “sell the parish”. Our goal with the handout is to attract visitors and people that only attend Mass at Christmas. We will be trying to get Greeters and Ushers more involved at the Christmas Masses. The two Masses that remain challenges for Ushers are 4pm and 11pm. Msgr O’Brien has asked if Pastoral Council Members would be able to take the lead and serve as “Team Captains” for the Ushers and Greeters at all Christmas Masses.

#### Topic E: Christ Life Program

There were 3 7-week sessions completed. On November 14, Msgr O’Brien is having a debriefing session for the Pope John parishioners that participated in any of the sessions. The goal of this session is to gain feedback on how to move forward with Evangelization in us parish.

#### Topic F: Immaculata Award

Msgr O’Brien submitted Rick Biswanger’s name as our Parish’s nomination. Rick will be presented with this award at the Cathedral on 12/10/17.

#### Topic G: Letter from the Bishop – Year of the Family

Msgr O’Brien distributed the Bishop’s letter, and we discussed the topic “Year of the Family”. Several ideas were discussed about reasons why particular individuals (younger parishioners, separated/divorced, etc.) haven’t returned to church. During the Year of the Family, our goal will be to reach out to families and invite them back to the church, and try to address making sure, that all parishioners are included in our church community.

#### Topic H: Donations received

Two items were presented to Msgr O’Brien for the parish. One was a Comic Book of Pope John XXIII’s Life, and the other was Life Magazine with Pope John XXIII’s picture on the cover. The intention is to share the Comic Book with all parishioners, and put both items on display for all to see.

#### Topic I: Pastor’s Report

Msgr O’Brien reviewed the Pastor’s Report.

## Pastor's Report

### Pastoral Council

November 13, 2017

1. 10/14 Parish Feast Day Celebration; Great Spirit. Social and Liturgical elements well received. Thanks to all who planned, organized and participated
2. 10/21 ChristLife Retreat. Well attended
3. 10/23 Diocesan Road Show. Low attendance.
4. 10/24 Safe Environment Audit. Successful. Thanks to Liz Fallon, coordinator
5. 10/28 Woman's Conference 30 from PJXXIII of 1000+ attending
6. 10/29 Halloween Party, Great crowd and spirit
7. 11/4 Weekend Warrior Day 10 volunteers, Much accomplished
8. 11/4 All Souls Commemoration Memorial Recognition for 12
9. 11/4 Pot Luck Dinner 37 attending wonderful food
10. 11/5 11<sup>th</sup> and 12<sup>th</sup> Graders 3 attending
11. 11/11 Blessing Cup Mass and Meal. Well Attended (80)

### Up Coming Events

1. 11/14 ChristLife Gathering 6:00PM
2. 11/18 and 11/19 #Youth Bake Sale
3. 11/19 World Day of Prayer for the Poor
4. 11/23 Thanksgiving Day Mass 9:00AM
5. 12/3 11<sup>th</sup> and 12<sup>th</sup> Graders 5:00PM Mass and Discussion
6. 12/6 First Penance 6:00 and 7:15
7. 12/8 Feast of the Immaculate Conception Masses 6:30Pm Wed and 8:30Am Thursday
8. 12/9-14 Parish Mission Monday- Thursday, Mornings and Evenings
9. 12/10 Immaculata Award at Cathedral 2:30PM -- Rick Beiswenger
10. 12/16 Christmas Party 6:00PM
11. 12/16 Breakfast with Santa 11:30Am
12. 12/17 Lessons and Carols 2:00PM
13. 12/17 Church Decorating 6:00PM
14. 12/24 8:00AM Mass only
15. Christmas Masses 4:00, 7:00 and 11:00Pm and 10:30AM
16. 1/1 New Year's Day 8:30AM Mass
17. 1/7 Pulpit Exchange with Fr. John Rose. Christ the King Retreat House
18. 1/14 Notre Dame Vision Weekend
19. 1/14 11<sup>th</sup> and 12<sup>th</sup> Graders